**Dispensing Propane Safely - Dispensing Station Equipment**

**OBJECTIVE:** The objective of OJT for this task is to (1) determine whether the student has the appropriate level of knowledge in performing this task and (2) to help the student reach a comfort level in performing this task so that they are confident when performing the task on their own.

**EQUIPMENT NECESSARY TO PERFORM THIS TASK:**  Working Dispensing Station

**TASK PERFORMED:**  Live in the Field  At Plant  By Simulation

**ADDITIONAL PROPS NECESSARY TO PERFORM THIS TASK BY SIMULATION:** Not Applicable; Assessment should be done at a live dispenser

**INSTRUCTOR GUIDANCE**: OJT assumes that the Dispensing Propane Safely program has been completed and knowledge test passing grade achieved. It is acceptable to coach and reinforce that knowledge in practical application to achieve the OJT Program objective.

Skill Verification:

Student can identify by name each component of the dispensing station

Internal Valve  Flow Control Valves

Fill Hose  Pump

Break-away Device  Meter

Hose End Valve

Student can articulate the appropriate PPE for use during dispensing propane

Student demonstrates correct start-up procedure

Inspect piping and valves  Inspect hose and adapters

Inspect for leaks

Student can articulate actions to take if dispenser equipment fails inspection

Student secures the dispenser when not in use

Student Name: Date:

Instructor Name: Signature:

**Dispensing Propane Safely – Uncontrolled Release – Emergency Procedures**

**OBJECTIVE:** The objective of OJT for this task is to (1) determine whether the student has the appropriate level of knowledge in performing this task and (2) to help the student reach a comfort level in performing this task so that they are confident when performing the task on their own.

**EQUIPMENT NECESSARY TO PERFORM THIS TASK:**  Working Dispensing Station

**TASK PERFORMED:**  Live in the Field  At Plant  By Simulation

**ADDITIONAL PROPS NECESSARY TO PERFORM THIS TASK BY SIMULATION:** Not Applicable; Assessment should be done at a live dispenser

**INSTRUCTOR GUIDANCE**: OJT assumes that the Dispensing Propane Safely program has been completed and knowledge test passing grade achieved. It is acceptable to coach and reinforce that knowledge in practical application to achieve the OJT Program objective.

Skill Verification:

Student can define an uncontrolled release

Student can identify Emergency Shutdown Station and how to operate it

Student can identify the fire extinguisher location

Student can articulate what to do in an emergency

Student demonstrated evacuation procedure

Student articulated what the fire extinguisher is for

Student knows the only way to put out a propane fire is to stop the source

Student Name: Date:

Instructor Name: Signature:

**Dispensing Propane Safely – Filling Motorhomes and ASME Mounted Tanks**

**OBJECTIVE:** The objective of OJT for this task is to (1) determine whether the student has the appropriate level of knowledge in performing this task and (2) to help the student reach a comfort level in performing this task so that they are confident when performing the task on their own.

**EQUIPMENT NECESSARY TO PERFORM THIS TASK:**  A motorhome and/or ASME Mounted Tank; 1 ¾” ACME Nozzle

**TASK PERFORMED:**  Live in the Field  At Plant  By Simulation

**ADDITIONAL PROPS NECESSARY TO PERFORM THIS TASK BY SIMULATION:** Not Applicable; Assessment should be done at a live dispenser

**INSTRUCTOR GUIDANCE**: OJT assumes that the Dispensing Propane Safely program has been completed and knowledge test passing grade achieved. It is acceptable to coach and reinforce that knowledge in practical application to achieve the OJT Program objective.

Skill Verification:

Student can identify and ASME Tank:

Motorhome  Food Truck

Student can identify valves on an ASME Tank

Student demonstrated pre-fill inspection of ASME Tank

Student can explain source of ignition distances

35 Feet  25 Feet  15 Feet

Student ensured onboard pilot lights and electronic ignition turned off

Student demonstrated steps for filling

Student utilized appropriate PPE when filling

Student tested for leaks when filling completed

Equipment stored; dispenser secured

Student Name: Date:

Instructor Name: Signature: